

DATE

Dear Parent,

Your child's success is important to us. Our goal is to ensure effective learning so your child will have a positive learning experience at school.

Because your child is experiencing difficulty in academic or behavioral areas, your child has recently become a part of Response to Instruction (RtI) process. RtI is the systematic process of meeting the educational needs of students through:

- Scientific, researched based curriculum and instruction,
- Ongoing monitoring of student data to assess the effectiveness of instruction, and
- Determination and delivery of targeted and intensive individualized student supports.

An intervention team met with your child's classroom teacher(s) and designed a specific plan for your child. The focus of this process for your child will be on _____. In an attempt to meet your child's needs, intervention(s) will be implemented on a regular basis and your child's progress will be monitored to ensure effectiveness.

If you have any questions, feel free to contact me at 219-873-XXXX ext. XXXX, or by email at XXXXXXX@mcas.k12.in.us.

We thank you for your support and look forward to your child's success.

Sincerely yours,

XXXXXX, Counselor
XXX _____ School

Attached: Copy of your student's RtI Plan