**MICHIGAN CITY AREA SCHOOLS Department of Integrated Student Supports**

***Serving students with disabilities and providing medical, emotional, and academic support as a safety net for all***

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**Crisis Referral Screening and Preventive Forms Directions/Description**

The process for identifying students with a propensity for violence and the Crisis Screening Referral and Follow-up forms have been disseminated and can now be found on the district web site at the following link: Services / Special Education / Building Leaders / Forms.

The following is a description of each form, its use and direction.

1. **MCAS Student Propensity toward Violence: Risk Analysis:**

We have been able to protect our students and staff from external terrorism so far, but how are we doing with internal terrorism our students face daily? Bullying, harassment, and other intimidation occur often without our knowledge and it is incumbent upon us to have critical discussion about students that may have a propensity toward committing violence to others or themselves.

This form is intended to serve as a catalyst for discussions to be a proactive to hopefully prevent violence and provide the necessary support to ward off any act where someone might be harmed.

It is suggested that the school leadership include guidance and social staff in the discussion of students that may have a propensity toward violence. One page should be completed on any student that comes to mind, one who is a “frequent” student in the office that shows a trend of certain behaviors (fights, violence outside of school, etc.), or one that might come to mind as a loner, disengaged, etc. Of course it would be wrong to stereotype, but a discussion of this type should. Not have boundaries because the ultimate hope is to wrap-around services either internally or externally to proactively promote positive mental health.

This is an internal document that should, have follow –up internally. It should accompany a Crisis Screening Referral.

1. **MCAS Student RISK Analysis Follow-up form;**

This form serves as the direction of the building leadership related to a student that scores as a medium to high threat on the MCAS Propensity toward Violence: Risk Analysis. It should be forwarded to the school’s Guidance Counselor for assistance and this individual would seek guidance from the Department of Special Education and/or Swanson Mental Health Center. It should be forwarded with the Propensity toward Violence Risk Analysis in the event of a Crisis Screening Referral is effected.

1. **MCAS Student Crisis Screening Referral:**

This referral form is for school leadership to seek mental health support for an “acting out student” (CPI terminology) where non-violent physical restraint has not produced tension reduction. Additionally, this student is considered a danger to him/herself or others, including a suicide risk and the parent is directed to take the child to the local mental health facility (Swanson Center). This form includes a copy of the MCAS Propensity toward Violence: Risk Analysis.

1. **Mental Health Screening Referral**

This form provides the direction to the Mental Health facility that is the direction of the referral. With this form the MCAS Student Crisis Screening Referral, MCAS Student Risk Analysis Follow-up, and the MCAS Propensity toward Violence: Risk Analysis. Fax all items to Swanson Center at 219-874-4538

1. **MCAS. Parent Letter for a Crisis Screening Referral**

This letter is the only item given to the parent and it informs them of the need. Please relay to them that the child cannot return until this screening has been conducted and that a conference will be held in 1-week to include Child Protective Services if they fail to take the child to Swanson center in a timely manner. Upon the child’s return and the receipt of the data requested a conference will be held internally to determine if a change of placement may be warranted. If a change of placement is needed the parents will be contacted for their input and participation.

1. **MCAS Student Crisis Screening Referral: Mental Health Feedback**

This feedback is critical to meet the needs of the child. Once received, a conference will be held internally to discuss future directions and potential change of placement. If a change of placement is considered the parent should be contacted to set up a time and date for a conference at which time they can participate and provide important input.